

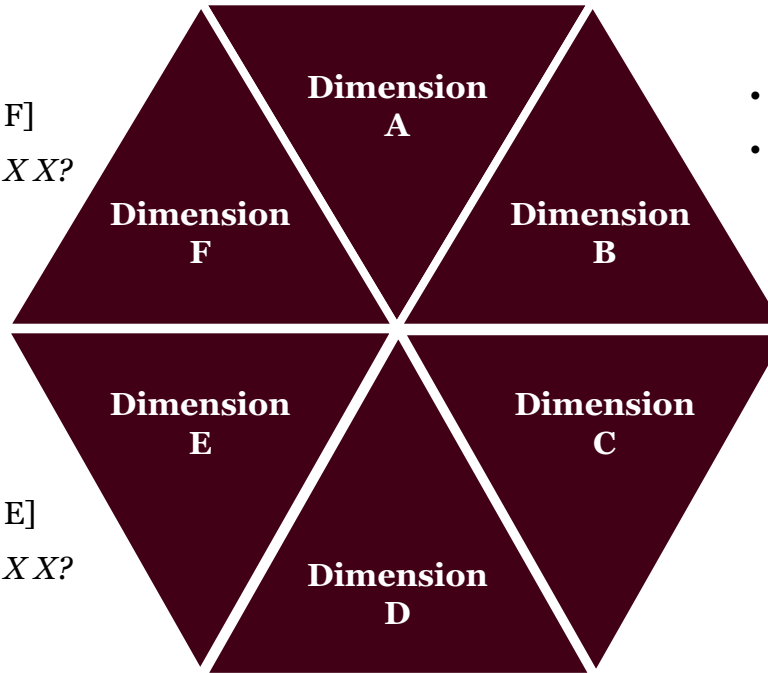


REDWOOD ADVISORS

**Organizational Excellence:
Example Deliverable**

Core elements

- [Description of Dimension A]
- **Key question:** XXXXXXXX?



- [Description of Dimension F]
- **Key question:** XXXXXXXX?

- [Description of Dimension B]
- **Key question:** XXXXXXXX?

- [Description of Dimension E]
- **Key question:** XXXXXXXX?

- [Description of Dimension C]
- **Key question:** XXXXXXXX?

- [Description of Dimension D]
- **Key question:** XXXXXXXX?



Agenda

- **Roles and Responsibilities**

- Core Processes
- Governance

Role responsibilities (1/2)

May not be a staffed role

Position	Job description	Responsibilities	Percent time
Position A	<ul style="list-style-type: none"> Position A sets the X plan, ensures internal alignment with plan and provides Y 	<ul style="list-style-type: none"> Set X and X with X Set and review X with X team Oversee X using X Review X and X Manage X 	<ul style="list-style-type: none"> 25% 20% 20% 20% 15%
Position B	<ul style="list-style-type: none"> Position B owns the X and ensures Y and Z 	<ul style="list-style-type: none"> Inform X plan Set X plan Approve X changes for each X Consolidate X on X Manage X of X team 	<ul style="list-style-type: none"> 10% 30% 25% 15% 20%
Position C	<ul style="list-style-type: none"> Position C owns new X and Y, ensures Z and coordinates X 	<ul style="list-style-type: none"> Inform X plan Set X plan Approve and oversee X Coordinate X with X leads Manage X of X team 	<ul style="list-style-type: none"> 10% 25% 25% 25% 15%
Position D	<ul style="list-style-type: none"> Position D helps X and Y best practices while helping Z 	<ul style="list-style-type: none"> Inform X plan Set X plan Oversee X and X of X Consolidate X from X and X with other X leads Identify X gaps 	<ul style="list-style-type: none"> 10% 25% 25% 20% 20%



Role responsibilities (2/2)

Position	Job description	Responsibilities	Percent time
Position E	<ul style="list-style-type: none"> Position E applies X to specific Y with Z and collaboration with leadership 	<ul style="list-style-type: none"> Apply X for X Create X with X Oversee X within X Report progress to X and X Gather, report, and X 	<ul style="list-style-type: none"> 20% 20% 25% 20% 15%
Position F	<ul style="list-style-type: none"> Position F owns new X, develops clear Y and reports Z 	<ul style="list-style-type: none"> Develop X strategy and goals Execute specific X Track and improve X and X Report on X Update X with X 	<ul style="list-style-type: none"> 25% 35% 10% 15% 15%
Position G	<ul style="list-style-type: none"> Position G provides X strategy and Y by creating Z 	<ul style="list-style-type: none"> Provide X to support X Manage X Approve and oversee X Coordinate with X team Update X with X 	<ul style="list-style-type: none"> 20% 25% 25% 10% 20%
Position H	<ul style="list-style-type: none"> Position H provides X ability and Y to offer support to Z 	<ul style="list-style-type: none"> Data pulls and analysis for X Support X and X Support X, X and X 	<ul style="list-style-type: none"> 50% 25% 25%

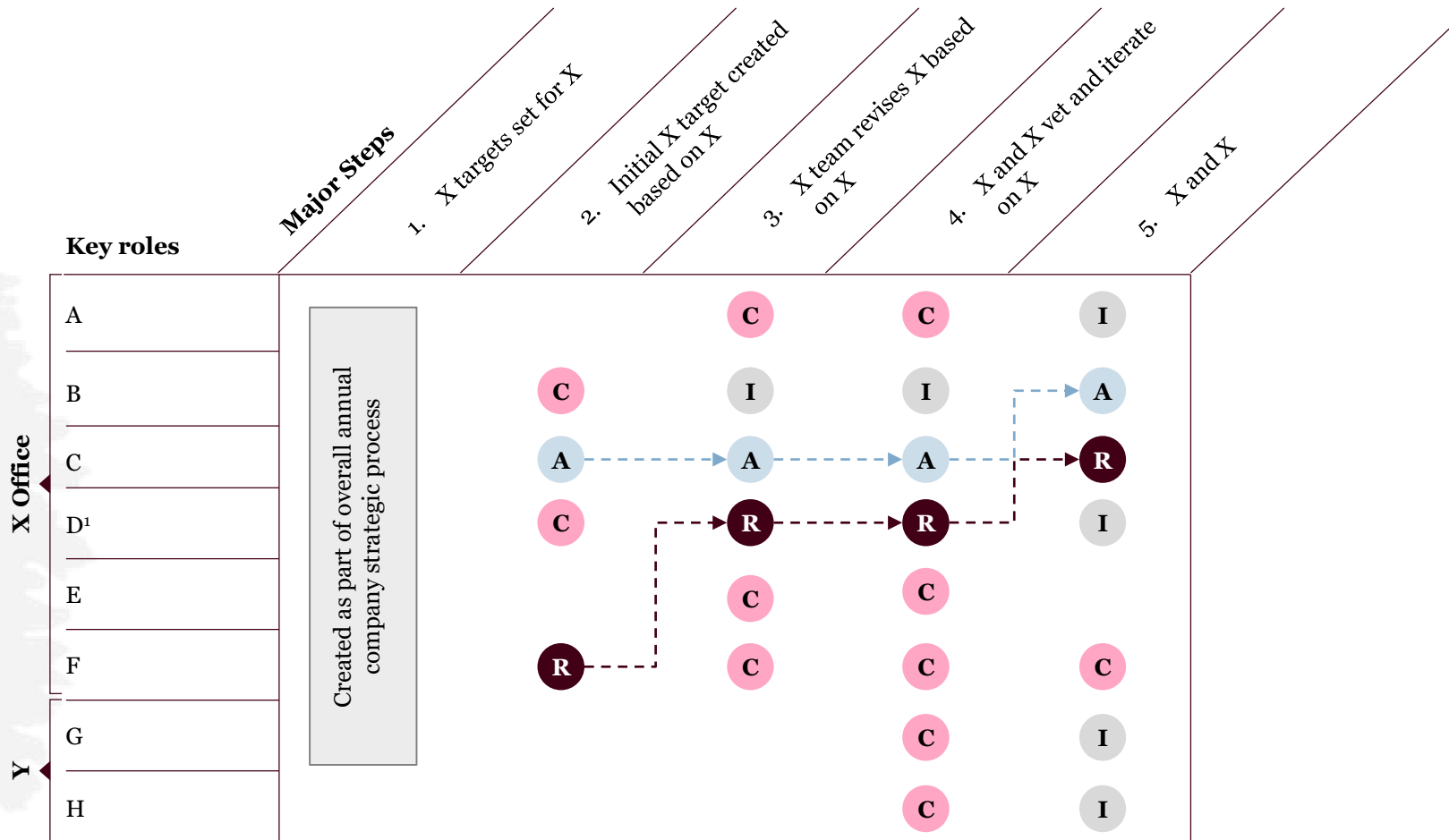


Agenda

- **Roles and Responsibilities**
- **Core Processes**
- Governance

Annual goal setting: Deep Dive

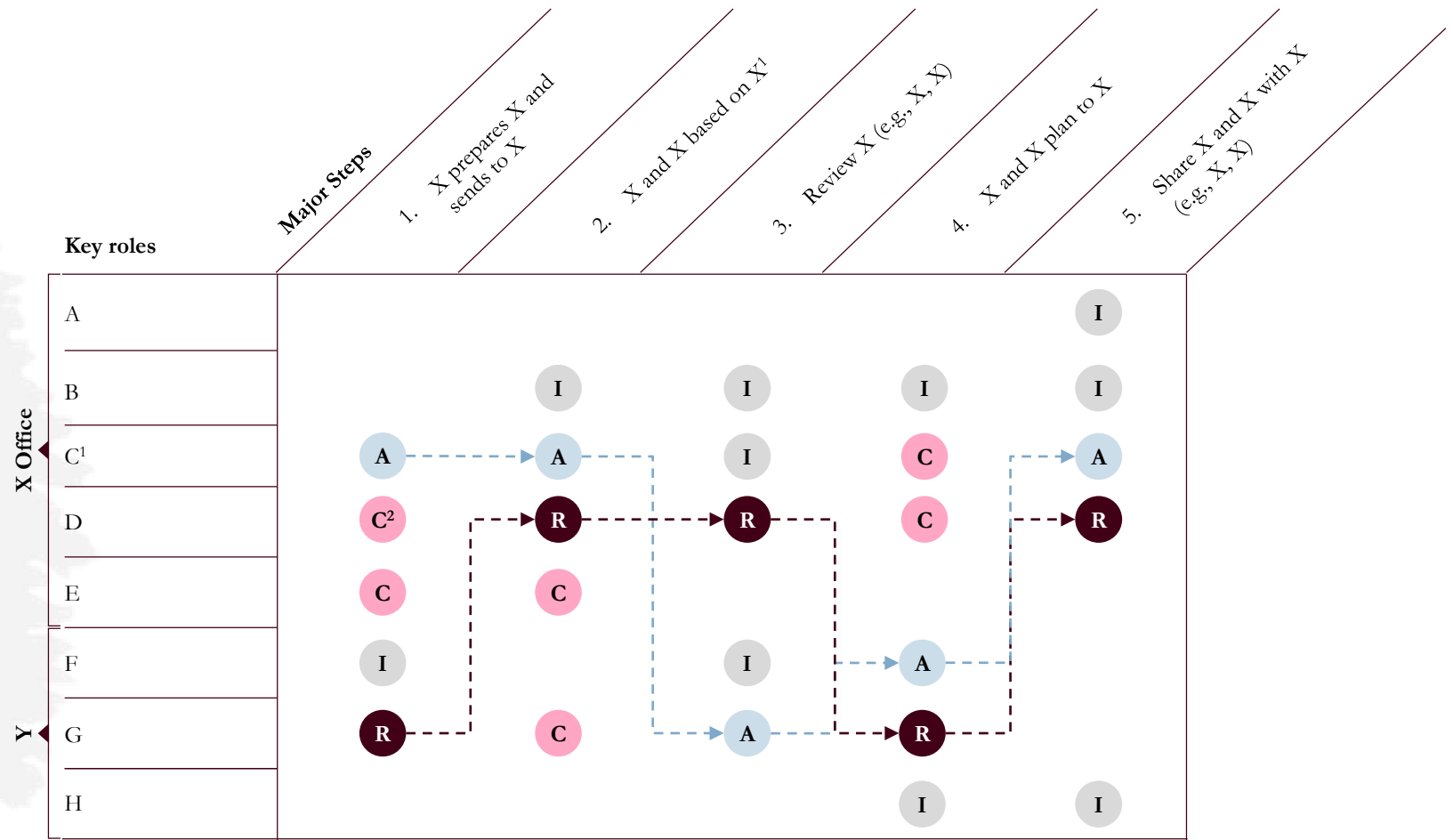
● Responsible ● Consulted
● Accountable ● Informed



Note: (1) X

- Responsible
- Consulted
- Accountable
- Informed

Monthly review and gap remediation process



Notes: (1) X
(2) Y

Agenda

- Roles and Responsibilities
- Core Processes
- **Governance**

The X governance system will be organized around three key meetings

Meeting	Purpose	Rules	Attendees
A Meeting	<ul style="list-style-type: none"> • Set A and B for each X and Y • Discuss X to Y • Monitor X of Y and Z 	<ul style="list-style-type: none"> • Serves only as a X meeting – not a Y meeting • X should be Y and Z in order 	<ul style="list-style-type: none"> • X President • Y executives (i.e., As, Bs) • Z heads
B Meeting	<ul style="list-style-type: none"> • Discuss X plans and Y • Review X and Y • Provide input on Z 	<ul style="list-style-type: none"> • Focus on X and Y • Areas of X, Y or Z should be prioritized 	<ul style="list-style-type: none"> • X heads • Y heads • Leads of Z
C Meeting	<ul style="list-style-type: none"> • Monitor X and Y –identify Z 	<ul style="list-style-type: none"> • Focus on X and Y • Meetings should X for all Y 	<ul style="list-style-type: none"> • X heads • Y lead • Z team members
D Meeting	<ul style="list-style-type: none"> • Discuss X results and Y or Z 	<ul style="list-style-type: none"> • Use X and Y to Z • X should Y with Z 	<ul style="list-style-type: none"> • X head • Head of Y and Y Manager • Relevant Z staff

Our governance – Sample month: Proposed meeting schedule

	Monday	Tuesday	Wednesday	Thursday	Friday
Week 1		C Meeting			
Week 2		B Meeting		D Meeting	
Week 3		C Meeting			
Week 4	A Meeting	B Meeting		D Meeting	





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